

Dr. N.S.A.M. FIRST GRADE COLLEGE

# STANDARD OPERATING PROCEDURES

FACILITY MANAGEMENT- GENERAL INFRASTRUCTURE

### Dr. N.S.A.M. FIRST GRADE COLLEGE

Krishnarajapura Village, Shivakote Post, Bengaluru - 560 089

# STANDARD OPERATING PROCEDURE FOR

## FACILTIES MANAGEMENT GENERAL INFRASTRUCTURE

The general infrastructure comprises all resources that are utilized for the running of institution. These shall include:

- 1. Garden and greenery in the campus
- 2. STP facility
- 3. Rainwater Harvesting
- 4. Generator
- 5. Lift
- 6. Fire Extinguisher
- 7. Closed Circuit Camera

### 1. GARDEN AND GREENERY IN THE CAMPUS

- The garden facility is provided by an external service provider (ESP) namely
   Petals Garden, Opposite to Volvo Bus Depot, Near Hebbal Fly over,
   Benagaluru 24 and FRLHT.
- The garden is maintained regularly by a full time Gardner and is supervised by the maintenance incharge.

#### 2. STP FACILITY:

The STP facility is provided by an external service provider (ESP) namely Mr.
 Raghunath K. No. 275, Vinayaka Nivasa, Sai Enclave, Lakshmipura, Bengaluru - 162.

- The STP facility is maintained by in- house technician under the supervision of centralized maintenance department of Nitte institutions, Bengaluru.
- The facility is run according to the understanding with maintenance team and Pollution Control Board (PCB). The maintenance department has placed a person who reports in the college campus everyday and is in charge of day to day maintenance of STP.

#### 3. RAINWATER COLLECTION UNIT

Rainwater collection and land recharging set up is maintained by Centralized
 Project team of Nitte Institution Bengaluru.

#### 4. GENERATOR

 The Generator of the college is maintained by the electrical maintenance supervisor of the college under the supervision of centralized team from Nitte Institutions, Bengaluru.

#### 5. LIFT

• The Lift facility maintenance has been handed over to External vendor - Kone Elevators Pvt. Ltd, India, 4/1, Zenith Chambers, Anjaneya Swamy Temple Road, Wilson Garden, Bengaluru-27, under annual maintenance contract.

#### 6. FIRE EXTINGUISHER

The Fire Extinguishing facility in the college is maintained by external vendor,
 Minimax Fire Extinguisher Services, Bengaluru, under the supervision of by centralized maintenance team of Nitte Institutions.

#### 7. CLOSED CIRCUIT CAMERAS

• CC cameras in the college is maintained as and when necessary by maintenance incharge.

PRINCIPAL

Dr. N.S.A.M. First Grade College Sy. No. 21, Krishnarajapura Village, Shivakote (P) Hesaraghatta Hobli, Bangalore-560 089